

ODL Annual Report - Fiscal Year: 2010

☐ Finalized ☐ Approved

Library: **EDMOND LIBRARY**

Library Data and Demographics

☒ Section Finalized

Estimated Data?

Name:	EDMOND LIBRARY		
County:	OKLAHOMA	Type:	BR
Mail Address:	SAME AS ST. ADDRESS		
Street Address:	10 S BOULEVARD		
City:	EDMOND	Zip:	73034-3798 (Street) (Mail)
Phone:	405-341-9282	Fax:	405-606-3411
Toll Free - 800#:			
Director's Email:	athornton@metrolibrary.org		
Library's Web Page:	www.metrolibrary.org		
Population:	Adult	Juvenile	Total
City:	85,821	32,546	118,367
County:	533,289	183,415	716,704
County Service Area:	718	Square Miles	Do you serve all in county w/o charge? <input type="text" value="YES"/>
		If NO, Describe: <input type="text"/>	

Director/Librarian: Angela Thornton

Person Completing: Stuart Williamson

Number Of Branches: BookMobiles: Other Outlets:

Note: City pop from MLS defined service area 2008

Total Staff FTE	<input type="text" value="28.83"/>	MLS FTE	<input type="text" value="4.5"/>	Librarian FTE:	<input type="text" value="5.5"/>	Other FTE:	<input type="text" value="18.83"/>
-----------------	------------------------------------	---------	----------------------------------	----------------	----------------------------------	------------	------------------------------------

Library Data and Demographics(2)

Square Footage For Library: Do you have meeting rooms?

Housed in a building owned or maintained by local government or the system?:

Year Built:

Has any building in the library or system been renovated, expanded, or new construction completed withing the period covered by this report?

Total amount spent of building maintenance and/or rent:

Building maintenance and/or rent paid by:

-- Specify if OTHER:

US/State Districts/Representatives

U.S. Congressional District:

Oklahoma House District:

Oklahoma Senate District:

Holdings

☒ Section FinalizedEstimated Data?

Printed Materials	Physical Units	Titles	Added	Discarded
Bound (Books/Serials/Etc.)				
Adult:	79,387	74,624	15,338	11,960
Juvenile:	50,867	47,306	6,654	6,507
Total Bound:	130,254	121,930	21,992	18,467
Unbound Current Serial Subscriptions (Non Electronic)				
	156.00	154.00	14.00	5.00
Total Printed Materials:	130,410.00	122,084	22,006	18,472

Electronic Materials	Physical Units	Titles	Added	Discarded
Audio Materials:	8,199.00	8,117.00	1,999.00	1,686.00
Video Materials:	6,644.00	6,644.00	2,267.00	1,654.00
E-Books:	0.00	0.00	0.00	0.00
E-Serials:	0.00	0.00	0.00	0.00
Licensed Databases:	74.00	74.00	6.00	0.00
Total Electronic Materials:	74.00	74	6	0

Database Detail:

- Paid by your Library	74
- by other coop	0
- by State Library	23

Licensed Databases:

Ancestry.com, Auto Repair Reference Center, Dun and Bradstreet, HeritageQuest, Learning Express, Mitchell Repair (auto), NewsBank, NoveList, NoveList K-8, Reference USA, The

List other Databases:

Library Hours

☒ Section Finalized

	Main/HQ	
Hours open per week:	<input type="text" value="70.00"/>	Total Annual Hours: <input type="text" value="3,640.00"/>
Hours after 5pm M-F:	<input type="text" value="17.00"/>	
Hours Sat, Sun:	<input type="text" value="13.00"/>	
Days Closed for Holidays:	<input type="text" value="15.00"/>	

Regular Hours

	Period 1		Period 2		Period 3	
Sun	<input type="text" value="1:00pm"/>	<input type="text" value="6:00pm"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Mon:	<input type="text" value="9:00am"/>	<input type="text" value="9:00pm"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Tues:	<input type="text" value="9:00am"/>	<input type="text" value="9:00pm"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Wed:	<input type="text" value="9:00am"/>	<input type="text" value="9:00pm"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Thurs:	<input type="text" value="9:00am"/>	<input type="text" value="9:00pm"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Fri:	<input type="text" value="9:00am"/>	<input type="text" value="6:00pm"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Sat:	<input type="text" value="9:00am"/>	<input type="text" value="5:00pm"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Total Regular Hours Per Week 70.00

Summer Hours

	Period 1		Period 2		Period 3	
Sun	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Mon:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Tues:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Wed:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Thurs:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Fri:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
Sat:	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Total Summer Hours Per Week 0.00

Reference/Circulation

☒ Section Finalized Estimated Data?

Annual Circulation Transactions

Adult	Juvenile:	Total:
<input type="text" value="775,232"/>	<input type="text" value="567,338"/>	<input type="text" value="1,342,570"/>

Annual Circulation Transactions Per Capita:

Annual Library Visits Per Capita:

Borrowers

☒ Section Finalized Estimated Data?

Number Of Registered Borrowers

Adult:	Juvenile:	Total:
<input type="text" value="42,817"/>	<input type="text" value="18,045"/>	<input type="text" value="60,862"/>

Number of Family Cards:

Re-Register?

If no to re-register, describe how borrowing records are kept up to date

Programs/InterLibrary

☒ Section Finalized Estimated Data?

Programs		Number	Attendance
Summer 6/09 - 8/09	Note: Last Years Program	22	6731
Other programs for children 7/09 - 6/10		313	10489
Programs given for adults 7/09 - 6/10		553	7119
Summer Teens 6/09 - 8/09	Note: Last Years Program	6	749
Programs given for teens 7/09 - 6/10		54	747
Total Programs:		948	25835
Program Attendance Per Capita:			0.22

Continuing Education/Internet Use

☒ Section Finalized Estimated Data?

Continuing Education

# of Staff	# of Board	Total CEs
<input type="text" value="44"/>	<input type="text" value="0"/>	<input type="text" value="29"/>

Electronic Service and Internet Use

Does your library provide electronic services?
(eg. bibliographic and full-text databases, multimedia, EBSCO)

Does your library have internet access?

Number of users annually

Number of Headquarter/Main Internet Stations?			Total
Public	<input type="text" value="15"/>	Staff: <input type="text" value="19"/>	Shared <input type="text" value="0"/>
			<input type="text" value="34"/>

Internet access is via:

Internet have WIFI?:

Type of connection:

Does your library use an internet filter

- If yes, which filter:

Does your have a web page?

- Update When?	<input type="text"/>
- Which Software?	<input type="text"/>
- Hosted Where?	<input type="text"/>

Salaries and Benefits☒ Section Finalized Estimated Data? **Salaries**

Beginning Librarian's Annual Salary:	<input type="text" value="\$38,750"/>
Director's Current Annual Salary:	<input type="text" value="\$54,974"/>
Director's Hours Per Week:	<input type="text" value="40"/>
Hourly Wage:	<input type="text" value="\$0.00"/>
Salary @ On \$6.55 per hour:	<input type="text" value="\$13,624"/>

Other Salaries

(Annual)

Assistant or Deputy Director (Avg)	<input type="text" value="\$60,133"/>	Department Head	<input type="text" value="\$0"/>
Information Technology Director:	<input type="text" value="\$0"/>	Selector:	<input type="text" value="\$0"/>

Board/Staff Data☒ Section Finalized**Months The Board Meets**

☒ Jan ☒ Feb ☒ Mar ☒ Apr ☒ May ☒ Jun
☒ Jul ☒ Aug ☒ Sep ☒ Oct ☒ Nov ☒ Dec

Board meeting time:
In which week?
Day of week:
MeetFrequency

Number of Board Members:
Number of Staff Members:

Equipment

☒ Section Finalized

Photocopier?

Microfilm/Fiche Reader/Printer?

Microcomputers?

Number of microcomputers:

Public:

Staff:

Shared:

Automated Circulation System?

Which automation system?

Windows Based?

Automated Public Access Catalog?

Number of OPACs only:

Policies and Catalog

☒ Section Finalized

Policies

Friends of Library Group?

Friends
Contact
Name and
Address

Local Literacy Program?

Literacy Contact
Name & Phone

- If NO, has Library Ever Had Friends

Written statement of purpose?

Year last reviewed

Library Staff☒ Section Finalized

Last Update with FY

Library: EDMOND LIBRARY

Staff Count 50

Total FTE: 28.83

Name	Title:	Type:	Education	Hours	CE?
ADAMEK, DONNA	Circ Clerk	Other	Some College	20	Y
FTE: 0.5	Certification: Certified? N	Level:	Year:	Hired This Year? N	
ADDIS, KERBIE	Page	Other	Some College	9	Y
FTE: 0.225	Certification: Certified? N	Level:	Year:	Hired This Year? N	
ADKISSON, JENNIFER	Circ Clerk	Other	College Graduate	40	Y
FTE: 1	Certification: Certified? N	Level:	Year:	Hired This Year? N	
ALAVICHEH, JULIET	Page	Other	Not a High School Grad or GED	17.9	Y
FTE: 0.4485	Certification: Certified? N	Level:	Year:	Hired This Year? N	
ALIOTTA, ANN	Asst. Mgr of Library Ops	Librarian	College Graduate	40	Y
FTE: 1	Certification: Certified? N	Level:	Year:	Hired This Year? N	
ASGHARI, SHANIN	Circulation Clerk	Other	Some College	40	Y
FTE: 1	Certification: Certified? N	Level:	Year:	Hired This Year? N	
BOWERS, LACI	Circ Clerk	Other	College Graduate	20	Y
FTE: 0.5	Certification: Certified? N	Level:	Year:	Hired This Year? N	
BURESH, NICOLE	Page	Other	Some College	18.4	Y
FTE: 0.4595	Certification: Certified? N	Level:	Year:	Hired This Year? N	
CHEEK, KELLEY	Page	Other	College Graduate	12	Y
FTE: 0.3	Certification: Certified? N	Level:	Year:	Hired This Year? Y	
CLOUD, KERI	Page	Other	College Graduate	20	Y
FTE: 0.5	Certification: Certified? N	Level:	Year:	Hired This Year? N	
COLLINS, MARGARET	Library Assistant	Other	Some College	20	Y
FTE: 0.5	Certification: Certified? N	Level:	Year:	Hired This Year? N	
DAVIS, RONNA	Librarian	Librarian	Other Masters	40	Y
FTE: 1	Certification: Certified? N	Level:	Year:	Hired This Year? N	
EJTEHADI, EBRAHIM	Librarian	Librarian	College Graduate	40	Y
FTE: 1	Certification: Certified? N	Level:	Year:	Hired This Year? N	

FREDERICKS, JEFFREY	Circ Clerk	Other	College Graduate	20	Y
FTE: 0.5	Certification: Certified? N	Level:	Year:	Hired This Year? N	
GERLING, STEPHANIE	Page	Other	High School	20	Y
FTE: 0.5	Certification: Certified? N	Level:	Year:	Hired This Year? N	
HUNTER, CAROL	Assoc Librarian	Librarian	Other Masters	40	Y
FTE: 1	Certification: Certified? N	Level:	Year:	Hired This Year? N	
JOHNSON, JEAN	Librarian	MLS	Masters In Library	40	Y
FTE: 1	Certification: Certified? N	Level:	Year:	Hired This Year? N	
JOHNSON, MARY ANN	Assoc Librarian	Librarian	Other Masters	40	Y
FTE: 1	Certification: Certified? N	Level:	Year:	Hired This Year? N	
KENDALL, JOAN	Circulation Clerk	Other	College Graduate	40	Y
FTE: 1	Certification: Certified? N	Level:	Year:	Hired This Year? N	
KING, ERIC	Librarian	MLS	Masters In Library	40	Y
FTE: 1	Certification: Certified? N	Level:	Year:	Hired This Year? N	
LEE, CLIFFORD	Page	Other	Some College	18	Y
FTE: 0.45	Certification: Certified? N	Level:	Year:	Hired This Year? N	
LITTLE, JESSICA	Page	Other	College Graduate	13.9	Y
FTE: 0.3485	Certification: Certified? N	Level:	Year:	Hired This Year? N	
MARAND, EDWARD	Circulation Clerk	Other	Other Masters	40	Y
FTE: 1	Certification: Certified? N	Level:	Year:	Hired This Year? N	
MATTHEWS, TERESA	Librarian	MLS	Masters In Library	40	Y
FTE: 1	Certification: Certified? N	Level:	Year:	Hired This Year? N	
MCCURLEY, ELIZABETH	Page	Other	College Graduate	0	N
FTE: 0	Certification: Certified? N	Level:	Year:	Hired This Year? Y	
MCGOUGH, BRECK	Page	Other	Some College	29.5	Y
FTE: 0.7375	Certification: Certified? N	Level:	Year:	Hired This Year? Y	
MEYER, ASHLEY	Page	Other	Some College	13.5	N
FTE: 0.3375	Certification: Certified? N	Level:	Year:	Hired This Year? Y	
MIRLL, JEANETTE	Page	Other	Some College	7.94	Y
FTE: 0.1985	Certification: Certified? N	Level:	Year:	Hired This Year? N	

NEITZEL, REBECCA	Circ Clerk	Other	College Graduate	20	Y
FTE: 0.5	Certification: Certified? N	Level:	Year:	Hired This Year? Y	
OUTHIER, SARA	Page	Other	College Graduate	28	Y
FTE: 0.7	Certification: Certified? N	Level:	Year:	Hired This Year? Y	
OVERTON, CAROL	Page	Other	College Graduate	13	N
FTE: 0.325	Certification: Certified? N	Level:	Year:	Hired This Year? Y	
PERRY, DAGMAR	Page	Other	College Graduate	8.44	Y
FTE: 0.211	Certification: Certified? N	Level:	Year:	Hired This Year? N	
RICHARDS, CHRISTY	Page	Other	College Graduate	14.8	Y
FTE: 0.3703	Certification: Certified? N	Level:	Year:	Hired This Year? Y	
RODRIGUEZ, ANDREW	Page	Other	Some College	0	N
FTE: 0	Certification: Certified? N	Level:	Year:	Hired This Year? Y	
SANGHERA, JAGTAR	Page	Other	Other Masters	0	N
FTE: 0	Certification: Certified? N	Level:	Year:	Hired This Year? Y	
SEALS, ALLEGRA	Page	Other	Some College	26	Y
FTE: 0.65	Certification: Certified? N	Level:	Year:	Hired This Year? N	
SHARP, DIANE	Page	Other	College Graduate	20	Y
FTE: 0.5	Certification: Certified? N	Level:	Year:	Hired This Year? N	
STEELMAN, BETH	Page	Other	College Graduate	20	Y
FTE: 0.5	Certification: Certified? N	Level:	Year:	Hired This Year? N	
TAYLOR, MARY	Page	Other	Some College	20	Y
FTE: 0.5	Certification: Certified? N	Level:	Year:	Hired This Year? N	
THOMPSON, TRACEY	Librarian	MLS	Masters In Library	20	N
FTE: 0.5	Certification: Certified? N	Level:	Year:	Hired This Year? Y	
THORNTON, ANGELA	Mgr of Library Oper II	MLS	Masters In Library	40	Y
FTE: 1	Certification: Certified? N	Level:	Year:	Hired This Year? Y	
THURMOND, BURTON	Page	Other	Other Masters	21	Y
FTE: 0.525	Certification: Certified? N	Level:	Year:	Hired This Year? N	
TIBBETS, CARL	Tech Asst	Other	Some College	27	Y
FTE: 0.675	Certification: Certified? N	Level:	Year:	Hired This Year? N	

TURNER, GLORIA	Page	Other	College Graduate	20	Y
FTE: 0.5	Certification:	Certified? N	Level:	Year:	Hired This Year? N

WHITE, RISA	Assoc Librarian	Librarian	Other Masters	20	Y
FTE: 0.5	Certification:	Certified? N	Level:	Year:	Hired This Year? Y

WIDHALM, PATRICIA	Circ Clerk	Other	College Graduate	20	Y
FTE: 0.5	Certification:	Certified? N	Level:	Year:	Hired This Year? Y

WILCOX, DOYLE	Circulation Clerk	Other	Some College	20	Y
FTE: 0.5	Certification:	Certified? N	Level:	Year:	Hired This Year? N

WINTERS, LAURA	Page	Other	College Graduate	14.8	Y
FTE: 0.3688	Certification:	Certified? N	Level:	Year:	Hired This Year? Y

WOLF, SHIRLEY	Circulation Clerk	Other	College Graduate	20	Y
FTE: 0.5	Certification:	Certified? N	Level:	Year:	Hired This Year? N

YOUNG, SHARON	Circ Clerk	Other	Some College	20	Y
FTE: 0.5	Certification:	Certified? N	Level:	Year:	Hired This Year? N

Board Members

☒ Section Finalized

Last Update with FY 2010 Library: EDMOND LIBRARY

Total Members: 0

,		Home Phone:	Business Phone:
-			
Position:	Term Ends:		